

MINUTES OF THE DUBUQUE SOIL AND WATER
CONSERVATION DISTRICT COMMISSIONERS MEETING
EPWORTH, IOWA
April 10, 2007

Call Meeting to Order: The monthly meeting of the Dubuque Soil and Water Conservation District Commissioners was called to order by Chairperson Melvin Wilgenbusch at 6:00 p.m. at the Dubuque Soil & Water Conservation District office, Epworth, Iowa on April 10, 2007. Those present included Staff: Theresa Weiss - District Conservationist, Paul Vondra - Soil Conservationist, Colleen Siefken – State Secretary; Commissioners: Melvin Wilgenbusch, Charles McCullough, Jerry Ostwinkle, Dave Ruden; Assistant Commissioners: Clyde Thielen, Robert O’Connell.

Adopt Agenda: With the addition of:

- District’s NEW Mission Statement
- Father Norman White Memorial Scholarship

the agenda was approved with the above listed additions.

07-42 Ruden made the motion to approve the agenda. Motion seconded by McCullough. Motion carried unanimously.

Approval of Minutes of Last Meeting: Wilgenbusch called for a discussion of the March 13, 2007 meeting minutes. O’Connell noted that the meeting date needed to be changed and O’Connell and Hunt were not in attendance.

07-43 Motion made by Ruden to approve the meeting minutes with the above noted changes. Motion seconded by Ostwinkle. Motion carried unanimously.

Report of Cost Share Ledgers: Commissioners reviewed the attached report.

Cost Share Applications: Commissioners reviewed the following:

Voluntary

Betty Janssen, 500’ terrace, \$1,425.00 cs amt.

No-Interest Revolving Loan

Doug Bahl, 1 grade stabilization structure, \$7,700 cs amt.

REAP

None

UCCW

Elaine Gansen, .8 ac Waterway, \$1,810 cs amt.

07-44 Motion made by McCullough to approve the above listed application. Motion seconded by Ostwinkle. Motion carried unanimously.

Cost Share Amendment: None

Cost Share Vouchers: None

Cost Share Maintenance Agreements: None

1M/Finance:

- 1M Expense Reports
- Payment of Bills/Transfer of Funds: See attached Quicken reports.
- \$31.40 Supplemental 1M received

07-45 Motion made by McCullough to approve the above listed reports. Motion seconded by Ruden. Motion carried unanimously.

Upper Catfish Creek Watershed Project:

- Monthly & Quarterly reports were submitted for approval
- Travel Request to attend 10th National Watershed Conference in LaCrosse, WI May 20-23, 2007. Estimated expense \$425.
- WIRB Maintenance Agreements – Siefken noted there is no official WIRB Application form or Maintenance Agreement. IP-1 was adjusted to include a five-year WIRB Maintenance Agreement statement.
- \$705.47 UCCW Project Reimbursement Request

07-46 Motion made by McCullough to approved the monthly & quarterly reports. Motion seconded by Ostwinkle. Motion carried unanimously.

07-47 Motion made by Ruden to approve the WIRB Application Maintenance Agreement. Motion seconded by McCullough. Motion carried unanimously.

07-48 Motion made by Ruden to approve the travel request. Motion seconded by Ostwinkle. Motion carried unanimously.

07-49 Motion made by Ruden to approve the Reimbursement Request. Motion seconded by Ostwinkle. Motion carried unanimously.

District Mission Statement: Siefken presented a proposed Mission Statement that was a compiling of statements viewed on various SWCD web sites. The statement is “To protect, conserve and restore that natural resources of Dubuque County for present and future generations by actively seeking resources and partnerships to promote Soil Conservation and improve Water Quality”.

07-50 Motion made by Ruden approve the Mission Statement. Motion seconded by McCullough. Motion carried unanimously.

Father Norman White Memorial Scholarship: Does the District plan on sponsoring the \$1,000 scholarship again this year? Need to get it advertised if so.

07-51 Motion made by Ruden to offer the scholarship. Motion seconded by Ostwinkle. Motion carried unanimously.

Correspondence Received:

- Assistant Commissioners Placing Proxy Votes at Annual Conference Resolution – CDI has clarified their wording and “Authorized Attorney-In-Fact” can place proxy votes. This includes ANYONE that a commissioner would want to give the proxy vote to.
- A brief update was given regarding the recent Spring Regional Commissioners Mtg.

Meeting Updates:

- Ruden noted that as a followup to the Kress concern from the 3/13/07 meeting, he has talked with Connolly and Breitbach regarding the matter and has encouraged all parties to open communication regarding the pond concerns.

CRP Conservation Plans & Revisions: Commissioners reviewed plans and revisions listed on the attachment.

07-52 Motion made by McCullough to approve the CRP plans and revisions. Motion seconded by Ostwinkle. Motion carried unanimously.

Conservation Plan Approval: Commissioners reviewed plans listed on the attachment.

07-53 Motion made by McCullough to approve the Conservation Plans. Motion seconded by Ostwinkle. Motion carried unanimously.

NRCS Update:

- 14 EQIP contracts have been approved.

Treasurer's Report: Commissioners reviewed the following report:

'07 1M	\$	379.18	
IFIP (06-07)	\$	39,981.00	
IFIP (05-06)	\$	4,000.00	
REAPP-07	\$	346.79	
REAPFP-07.....	\$	631.43	
District Savings.....	\$	15,159.43	(Quicken balance as of this date)
'07 1M Ledger	\$	379.18	(Sub Account of Savings - Excel ledger)
Contractor Meeting	\$	762.41	(Sub Account of Savings – Excel ledger)
District Payroll.....	\$	17,510.78	
District Checking	\$	113.57	(Quicken balance as of this date)
WIRB	\$	13,544.13	

Motion made by McCullough to approve the Treasurer’s Report. Motion seconded by Ruden. Motion carried unanimously.

Being no further business to discuss, Wilgenbusch requested a motion to adjourn.

07-54 Motion made by Ruden to adjourn the meeting. Motion seconded by McCullough. Motion carried unanimously.

The meeting adjourned at 7:28 p.m.

The next meeting will be held on Tuesday, May 8, 2007 at 6:00 p.m. at the Dubuque Soil & Water Conservation District office, Epworth, Iowa.

Chairperson

Date

Secretary

Date