

MINUTES OF THE DUBUQUE SOIL AND WATER  
 CONSERVATION DISTRICT COMMISSIONERS MEETING  
 EPWORTH, IOWA  
 March 17, 2009

Call Meeting to Order: The monthly meeting of the Dubuque Soil and Water Conservation District Commissioners was called to order by Chairperson Melvin Wilgenbusch at 6:03 p.m. at the Dubuque Soil & Water Conservation District, Epworth, Iowa on March 17, 2009. Those present included Staff: Theresa Weiss – District Conservationist, Colleen Siefken – State Secretary; Commissioners: Melvin Wilgenbusch, Jerry Ostwinkle, Dave Ruden, Charles McCullough; Assistant Commissioner: Robert O’Connell & Clyde Thielen.

Adopt Agenda: With the addition of:

- Father Norman White Memorial Scholarship
- Summer Construction Incentive Rules Change

the agenda was approved as presented.

09-39 Ostwinkle made the motion to approve the agenda. Motion seconded by McCullough. Motion carried unanimously.

Approval of Minutes of Last Meeting: Wilgenbusch called for a discussion of the February 10, 2009 meeting minutes.

09-40 Motion made by Ruden to approve the meeting minutes. Motion seconded by Ostwinkle. Motion carried unanimously.

FARMS Program Summary: Current FARMS '09 Account information:

<b>Program</b>	<b>Amount Paid</b>	<b>Obligated Amount</b>	<b>Available Balance</b>
Cost Share	\$ 27,156.00	\$ 19,196.66	\$ 16,704.56
No-Interest Loan	\$ 0.00	\$ 0.00	\$ 0.00
REAP F/NG	\$ 1,598.97	\$ -1,598.97	\$ 3,997.65
REAP P	\$ 6,358.50	\$ -7,783.93	\$ 13,403.54
<b>UCCW Project</b>			
Grade Stabilization	\$ 0.00	\$ 0.00	\$ 45,000.00
Waterway	\$ 0.00	\$ 0.00	\$ 603.00
Infiltration Trench	\$ 0.00	\$ 0.00	\$ 4,500.00
Native Landscaping	\$ 0.00	\$ 0.00	\$ 563.00
Bio-Retention	\$ 8,138.86	\$ -5,742.00	\$ 7,253.14
Sinkhole Prot.	\$ 0.00	\$ 0.00	\$ 1,350.00
Streambank Stab	\$ 9,999.75	\$ -6,249.75	\$ 6,250.00
TSI	\$ 1,225.00	\$ 0.00	\$ 1,225.00
<b>Water &amp; Sediment</b>			
Control Structure	\$ 0.00	\$ 0.00	\$ 15,750.00
Stripcropping	\$ 0.00	\$ 0.00	\$ 33.00

<b>FRF</b>				
Water & Sediment				
Control Structure	\$ 7,480.04	\$ -3,500.00	\$	0.00
Streambank Stab.	\$ 0.00	\$ 0.00	\$	0.00

Cost Share Applications: Commissioners reviewed the following:

*Voluntary*

None

*REAP*

Thomas Wolf, 9 ac Timber Stand Improvement, cost share amt. \$1,080.00  
Richard Smith, 3.6 ac Tree/Shrub Establishment, cost share amt. \$1,620.00

*UCCW/WIRB*

None

09-41 Motion made by Ostwinkle to approve the above listed applications. Motion seconded by Ruden. Motion carried unanimously.

Cost Share Amendment: Commissioners reviewed the following:

None.

FARMS Certification/Costs Share Claim: Commissioners reviewed the following:

None

FARMS/Cost Share Maintenance Agreements: Commissioners reviewed the following:

None

1M/Finance:

- 1M Expense balance \$803.64
- Commissioners reviewed monthly Quickbooks report
- Tree Sale has come to an end. Need help on April 21-23 for the delivery, bundling and distribution.

09-42 Motion made by Ruden to approve Quickbooks Report. Motion seconded by McCullough. Motion carried unanimously.

Upper Catfish Creek Watershed Project:

- Low Impact Development Workshop had excellent turn out. Speakers were well enjoyed. Vendors were very happy with facility and inquires.
- 2 yr Project Extension – working on, no report at this point

- Travel Expense Voucher in the amount of \$76.00
- Administrative Claims in the amount of \$316.76 (WIRB) & \$ 2,352.96 (WPF)
- Monthly Report
- Eric is working with the Dubuque County Supervisors and staff to fine tune the Erosion & Sediment Control Manual and Stormwater Management Manual. Public input has been received from two Engineering firms. Those concerns are being addressed.

09-43 Motion made by Ostwinkle to approve the monthly report. Motion seconded by Ruden. Motion carried unanimously.

09-44 Motion made by Ruden to approve the Administrative Claims. Motion seconded by McCullough. Motion carried unanimously.

09-45 Motion made by Ruden to approve the travel voucher expense. Motion seconded by Ostwinkle. Motion carried unanimously.

CDI Scholarship – only one application received. That application will be forwarded to CDI.

Father Norman White Memorial Scholarship – to be offered again this year to a student enrolled at Loras, Clarke, University of Dubuque, NICC (Peosta and/or Calmar) and University of Wisconsin – Platteville in an Agriculture or Natural Resources related field.

Correspondence Received:

- Resolution Process guidelines for 2009
- HJR 1 – to create a natural resources and outdoor recreation trust fund for the purpose of protecting and enhancing water quality and natural areas in this State including parks, trails, fish and wildlife habitat. 3/8 of 1% when future sales tax is increased.
- Summer Construction of 60% cost share will be eliminated. It will be replaced by a \$200/acre incentive to seed the area down to allow summer construction.
- Chair to Chair – February 09

Meeting Updates:

- Spring Regional Commissioner Mtg – March 23 – Decorah. Dave & Charles will attend. Staff will work on highlights for a brief (10-15 minute) presentation. It was suggested to simply display the Dubuque Co. Stormwater Manual and discuss how it came about.

CRP Conservation Plans & Revisions: Commissioners reviewed 2 plans and/or revisions.

09-46 Motion made by Ruden to approve the CRP plans and revisions. Motion seconded by McCullough. Motion carried unanimously.

Conservation Plan Approval: Commissioners reviewed 6 conservation plans.

09-47 Motion made by Ruden to approve the Conservation Plans. Motion seconded by Ostwinkle. Motion carried unanimously.

NRCS Update:

- Weiss updated the Board on EQIP progress. Signup deadline is 3/27/09.
- Status Review letters to be sent out shortly. 43 on list thus far. Weiss updated the board in regards to the mandatory fines that will be implemented this year on anyone deemed out of compliance.

Treasurer's Report: Commissioners reviewed the following report:

'09 1M .....	\$	803.64	
District Savings .....	\$	16,054.35	(Quickbooks balance as of this date)
'09 1M Ledger .....	\$	803.64	(Sub Account of Savings - Excel ledger)
Contractor Meeting .....	\$	762.41	(Sub Account of Savings - Excel ledger)
District Payroll .....	\$	8,952.33	
District Payroll - FRF .....	\$	0.00	
District Checking .....	\$	234.94	(Quickbooks balance as of this date)
WIRB .....	\$	20,680.90	(Quickbooks balance as of this date)
Upper Catfish Creek Watershed 09 WPF (includes payroll) .....	\$	113,473.05	(Ledger balance as of this date)

09-48 Motion made by McCullough to approve the Treasurer's Report. Motion seconded by Ruden. Motion carried unanimously.

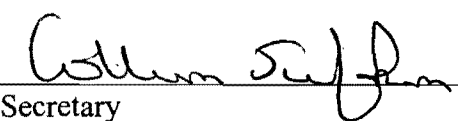
Being no further business to discuss, Wilgenbusch requested a motion to adjourn.

09-49 Motion made by McCullough to adjourn the meeting. Motion seconded by Ruden. Motion carried unanimously.

The meeting adjourned at 7:15 p.m.

The next meeting will be held on Tuesday, April 14, 2009 at 1:00 p.m. at the Dubuque Soil & Water Conservation District office, Epworth, Iowa.

 04/07/09  
Chairperson Date

 3/19/09  
Secretary Date