

MINUTES OF THE DUBUQUE SOIL AND WATER
CONSERVATION DISTRICT COMMISSIONERS MEETING
EPWORTH, IOWA
April 7, 2009

Call Meeting to Order: The monthly meeting of the Dubuque Soil and Water Conservation District Commissioners was called to order by Chairperson Melvin Wilgenbusch at 6:03 p.m. at the Dubuque Soil & Water Conservation District, Epworth, Iowa on April 7, 2009. Those present included Staff: Theresa Weiss – District Conservationist, Colleen Siefken – State Secretary; Commissioners: Melvin Wilgenbusch, Jerry Ostwinkle, Charles McCullough, Jeff Reiter; Assistant Commissioner: Robert O’Connell.

Adopt Agenda: Being no additions or changes, the agenda was approved as presented.

09-50 Reiter made the motion to approve the agenda. Motion seconded by McCullough. Motion carried unanimously.

Approval of Minutes of Last Meeting: Wilgenbusch called for a discussion of the March 17, 2009 meeting minutes.

09-51 Motion made by Ostwinkle to approve the meeting minutes. Motion seconded by Reiter. Motion carried unanimously.

FARMS Program Summary: Current FARMS '09 Account information:

Program	Amount Paid	Obligated Amount	Available Balance
Cost Share	\$ 27,156.00	\$ 19,186.66	\$ 16,704.56
No-Interest Loan	\$ 0.00	\$ 0.00	\$ 0.00
REAP F/NG	\$ 1,598.97	\$ -518.98	\$ 2,917.66
REAP P	\$ 6,358.50	\$ -6,163.93	\$ 11,783.54
UCCW Project			
Grade Stabilization	\$ 0.00	\$ 0.00	\$ 45,000.00
Waterway	\$ 0.00	\$ 0.00	\$ 603.00
Infiltration Trench	\$ 0.00	\$ 0.00	\$ 4,500.00
Native Landscaping	\$ 0.00	\$ 0.00	\$ 563.00
Bio-Retention	\$ 8,138.86	\$ -5,742.00	\$ 7,253.14
Sinkhole Prot.	\$ 0.00	\$ 0.00	\$ 1,350.00
Streambank Stab	\$ 9,999.75	\$ -6,249.75	\$ 6,250.00
TSI	\$ 1,225.00	\$ 0.00	\$ 1,225.00
Water & Sediment			
Control Structure	\$ 0.00	\$ 0.00	\$ 15,750.00
Stripcropping	\$ 0.00	\$ 0.00	\$ 33.00
FRF			
Water & Sediment			
Control Structure	\$ 7,480.04	\$ -3,500.00	\$ 0.00
Streambank Stab.	\$ 0.00	\$ 0.00	\$ 0.00

Cost Share Applications: Commissioners reviewed the following:

Voluntary

Marv Freiburger, 1600' terrace, cost share amt \$3,779.50

REAP

David Ungs, 370' field windbreak, cost share amt \$360.00

Robert Livingston, 20 acre TSI, cost share amt \$2,400.00

Robert Livingston, 20 acre TSI, cost share amt \$2,400.00

Glen Steger, 4 ac tree planting, cost share amt \$1,800.00

Douglas Vorwald, 47.5 rods fencing, cost share amt \$664.05

Douglas Vorwald, 5 acre tree planting, cost share amt \$2,250.00

UCCW/WIRB

Dubuque County Conservation Board, 875 sq ft pervious pavers, \$8,531.25 cost share

09-52 Motion made by Ostwinkle to approve the above listed applications. Motion seconded by Reiter. Motion carried unanimously.

Cost Share Amendment: Commissioners reviewed the following:

None.

FARMS Certification/Costs Share Claim: Commissioners reviewed the following:

None

FARMS/Cost Share Maintenance Agreements: Commissioners reviewed the following:

None

1M/Finance:

- 1M Expense balance \$803.64
- Commissioners reviewed monthly Quickbooks report
- Tree Sale has come to an end. Need help on April 21-23 for the delivery, bundling and distribution.

09-53 Motion made by Reiter to approve Quickbooks Report. Motion seconded by McCullough. Motion carried unanimously.

Upper Catfish Creek Watershed Project:

- Project Review will be on April 15th at 9:30 a.m. at the Swiss Valley Nature Center
- 2 yr Project Extension – working on – meeting on 4/20/09 at 8:30 at the office to review the proposal.

- Administrative Claims in the amount of \$0.00 (WIRB) & \$641.86 (WPF)
- Quarterly Report was distributed and reviewed
- Eric continues to work with the Dubuque County Supervisors and staff to fine tune the Erosion & Sediment Control Manual and Stormwater Management Manual.

09-54 Motion made by Ostwinkle to approve the quarterly report. Motion seconded by McCullough. Motion carried unanimously.

09-55 Motion made by Ostwinkle to approve the Administrative Claims. Motion seconded by McCullough. Motion carried unanimously.

Father Norman White Memorial Scholarship – information has been provided to the high schools and colleges. Application deadline is 6/1/09.

Correspondence Received:

- 2009 awards program information received from David Strom
- CDI Update states the North Central NACD will be on 1/6-8/10 in Dubuque
- Chair to Chair – March 09

Meeting Updates:

- Spring Regional Commissioner Mtg – presentation from SWCD went well.

CRP Conservation Plans & Revisions: Commissioners reviewed 13 plans and/or revisions.

09-56 Motion made by Reiter to approve the CRP plans and revisions. Motion seconded by McCullough. Motion carried unanimously.

Conservation Plan Approval: Commissioners reviewed 3 conservation plans.

09-57 Motion made by McCullough to approve the Conservation Plans. Motion seconded by Ostwinkle. Motion carried unanimously.

NRCS Update:

- Weiss updated the Board on EQIP progress. Viewing sites and working on ranking.

Treasurer's Report: Commissioners reviewed the following report:

'09 1M	\$	803.64
District Savings	\$	16,344.06 (Quickbooks balance as of this date)
'09 1M Ledger	\$	803.64 (Sub Account of Savings - Excel ledger)
Contractor Meeting	\$	762.41 (Sub Account of Savings – Excel ledger)
District Payroll	\$	19,758.11
Certification of Deposit.....	\$	15,033.04
District Checking	\$	2,588.00 (Quickbooks balance as of this date)
WIRB	\$	20,288.14 (Quickbooks balance as of this date)

Upper Catfish Creek Watershed
09 WPF (includes payroll)\$ 111,119.99 (Ledger balance as of this date)

09-58 Motion made by Reiter to approve the Treasurer's Report. Motion seconded by Ostwinkle. Motion carried unanimously.

Being no further business to discuss, Wilgenbusch requested a motion to adjourn.

09-59 Motion made by Reiter to adjourn the meeting. Motion seconded by Ostwinkle. Motion carried unanimously.

The meeting adjourned at 7:55 p.m.

The next meeting will be held on Tuesday, May 12, 2009 at 6:00 p.m. at the Dubuque Soil & Water Conservation District office, Epworth, Iowa.

Melvin Wilgenbusch 05/19/09 Colleen Jeffrey 4/9/09
Chairperson Date Secretary Date