

MINUTES OF THE DUBUQUE SOIL AND WATER  
 CONSERVATION DISTRICT COMMISSIONERS MEETING  
 EPWORTH, IOWA  
 September 8, 2009

Call Meeting to Order: The monthly meeting of the Dubuque Soil and Water Conservation District Commissioners was called to order by Chairperson Melvin Wilgenbusch at 6:00 p.m. at the Dubuque Soil & Water Conservation District office, Epworth, Iowa on September 8, 2009. Those present included Staff: Theresa Weiss – District Conservationist, Colleen Siefken – State Secretary; Commissioners: Melvin Wilgenbusch, Jerry Ostwinkle, Jeff Reiter, Dave Ruden, & Charles McCullough.

Adopt Agenda: With the addition of I-Jobs funding, the agenda was approved as presented.

09-121 Motion made by Reiter to approve the agenda with the addition. Motion seconded by Ostwinkle. Motion carried unanimously.

Approval of Minutes of Last Meeting: Wilgenbusch called for a discussion of the August 11, 2009 meeting minutes.

09-122 Motion made by Ruden to approve the meeting minutes. Motion seconded by McCullough. Motion carried unanimously.

FARMS Program Summary: Current **FARMS '10** Account information:

<b>Program</b>	<b>Amount Paid</b>	<b>Obligated Amount</b>	<b>Available Balance</b>
Cost Share	\$ 5,233.50	\$ -11,816.57	\$ 42,913.43
REAP F/NG	\$ 0.00	\$ 1,800.00	\$ 2,300.05
REAP P	\$ 1,551.15	\$ -1,620.00	\$ 12,369.04
<b>UCCW Project</b>			
<i>WSPF FUNDS</i>			
Grade Stabilization	\$ 0.00	\$ 0.00	\$ 75,000.00
Native Landscaping	\$ 0.00	\$ 0.00	\$ 563.00
Rain Garden	\$ 0.00	\$ 0.00	\$ 7,500.00
Soil Quality Rest.	\$ 0.00	\$ 0.00	\$ 7,500.00
Streambank Stab	\$ 0.00	\$ 0.00	\$ 6,750.00
TSI	\$ 0.00	\$ 0.00	\$ 6,000.00
Use Exclusion	\$ 0.00	\$ 0.00	\$ 1,370.00
<b>Water &amp; Sediment</b>			
Control Structure	\$ 0.00	\$ 0.00	\$ 2,625.00

Cost Share Applications: Commissioners reviewed the following:

*Voluntary*

Gerald Conrad, 1,350 ft terrace, \$4,549.36 cost share amount

*REAP*

David Meyer, 5.3 ac tree/shrub planting & site prep, \$3,021 cost share amount

*SRF*

*UCCW/WIRB*

09-123 Motion made by Reiter to approve the above listed applications. Motions seconded by Ostwinkle. Motion carried unanimously.

Cost Share Amendment: Commissioners reviewed the following:

None

FARMS Certification/Costs Share Claim: Commissioners reviewed the following:

Brian Wolf, 6906, \$1,839.50 cost share amt  
Dbq Co Conservation Board, 19 WIRB, \$12,225.71 cost share amt.

09-124 Motion made by Ruden to approve the Claims. McCullough seconded the motion. The motion passed unanimously.

FARMS/Cost Share Maintenance Agreements: Commissioners reviewed the following:

Brian Wolf, #6906, 5 ac tree/shrub planting

09-125 Motion made by McCullough to approve the Maintenance Agreements. Motion seconded by Ruden. Motion carried unanimously.

1M/Finance:

- 1M '10 Allocation will be \$2,400.00
- Commissioners reviewed monthly Quickbooks report

09-126 Motion made by Ostwinkle to approve Quickbooks Report. Motion seconded by Reiter. Motion carried unanimously.

Upper Catfish Creek Watershed Project:

- Administrative Claims in the amount of \$0.00 (WIRB) & \$62.46 (WPF)
- Monthly Report reviewed

09-127 Motion made by Ostwinkle to approve the monthly report. Motion seconded by Reiter. Motion carried unanimously.

09-128 Motion made by Ruden to approve the administrative claim. Motion seconded by Ostwinkle. Motion carried unanimously.

Correspondence Received:

- Payment of CDI Dues - \$850.00
- REAP Assembly – Hurstville Interpretive Center, Maquoketa – 9/29/09
- No update on IDALS staffing issues.
- Resignation of Deb Ryun, CDI Executive Director effective 9/18/09.
- IaWisil Nursery – Prices have been received, an open house for Soil & Water Conservation District's is proposed for later on in the month.
- I-Jobs Bonding Fund & Allocation of Repair Dollars – Board reviewed information.

Annual Plan of Work Update: Siefken noted recommended changes from Bob O'Connell. Updates will be made and presented at the October Commissioner's meeting.

Meeting Updates: Regional Commissioner's meeting information was reviewed. Picnic of the RC&D Council was also attended and an update on RC&D activities was provided to the board.

Conservation Reserve Program (CRP) Conservation Plans & Revisions: Commissioners reviewed 8 plans and/or revisions.

09-129 Motion made by McCullough to approve the CRP Conservation Plans & Revision. Motion seconded by Ruden. Motion carried unanimously.

Conservation Plan Approval: Commissioners reviewed 2 conservation plans.

09-130 Motion made by McCullough to approve the Conservation Plans. Motion seconded by Ruden. Motion carried unanimously.

NRCS Update:

- Weiss updated the Board on the new CSP program. CSP quarterly audits have been completed. Mike Henderson has been hired as the new Soil Conservationist for the office. Mike had worked for NRCS before in both Iowa and Kansas, but was most recently employed by the Iowa State Extension Office in Manchester, Iowa.

Treasurer's Report: Commissioners reviewed the following report:

'10 IM .....	\$	2,400.00	
District Savings .....	\$	12,560.19	(Quickbooks balance as of this date)
'10 IM Ledger .....	\$	2,400.00	(Sub Account of Savings - Excel ledger)
Contractor Meeting .....	\$	762.41	(Sub Account of Savings – Excel ledger)
District Payroll .....	\$	7,071.47	
District Checking .....	\$	1,381.54	(Quickbooks balance as of this date)
Certification of Deposit.....	\$	15,282.77	
WIRB .....	\$	19,854.44	(Quickbooks balance as of this date) .
Upper Catfish Creek Watershed			

10 WPF (includes payroll) .....\$ 176,683.29 (Ledger balance as of this date)

09-131 Motion made by Reiter to approve the Treasurer's Report. Motion seconded by McCullough. Motion carried unanimously.

Being no further business to discuss, Wilgenbusch requested a motion to adjourn.

09-132 Motion made by Ruden to adjourn the meeting. Motion seconded by Reiter. Motion carried unanimously.

The meeting adjourned at 7:25 p.m.

The next meeting will be held on Tuesday, October 13, 2009 at 6:00 p.m. at the Dubuque Soil & Water Conservation District, Epworth, Iowa.

Melvin Wilgenbusch 9/13/2009  
Chairperson Date

Colleen Suffer 9/9/09  
Secretary Date