

MINUTES OF THE DUBUQUE SOIL AND WATER
 CONSERVATION DISTRICT COMMISSIONERS MEETING
 EPWORTH, IOWA
 November 2, 2010

Call Meeting to Order: The monthly meeting of the Dubuque Soil and Water Conservation District Commissioners was called to order by Chairperson Melvin Wilgenbusch at 6:00 p.m. at the Dubuque Soil & Water Conservation District office, Epworth, Iowa on November 2, 2010. Those present included Staff: Mike Henderson – Soil Conservationist, State Secretary – Colleen Siefken; Commissioners: Melvin Wilgenbusch, Jerry Ostwinkle, and Charles McCullough; Asst. Commissioner: Robert O’Connell.

Adopt Agenda: Being no additions or changes, the agenda was approved as presented.

10-126 Motion made by McCullough to approve the agenda. Motion seconded by Ostwinkle. Motion carried unanimously.

Approval of Minutes of Last Meeting: Wilgenbusch called for a discussion of the October 12, 2010 meeting minutes.

10-127 Motion made by Ostwinkle to approve the meeting minutes. Motion seconded by McCullough. Motion carried unanimously.

FARMS Program Summary: Current FARMS ’11 Account information:

Program	Balance	Program	Balance
Bonding 2 Cost Share	\$ 64,519.12	REAP F/NG	\$ 3,471.27
Cost Share	\$ 1,385.94	REAP P	\$ 8,840.91
 UCCW Project			
<i>WSPF Funds</i>			
Grade Stabilization	\$ 45,256.00	TSI	\$ 6,000.00
Native Landscaping	\$ 984.20	Water & Sediment	
Rain Garden	\$ 12,056.25	Control Structure	\$ 7,500.00
Soil Quality Rest.	\$ 5,625.00	<i>319 Funds</i>	
Streambank Stab	\$ 6,801.36	Grade Stabilization	\$ 56.22

Cost Share Applications: Commissioners reviewed the following:

- Voluntary*
- None
- Storm Damage Repair*
- None
- REAP*
- None
- UCCW*
- None

Cost Share Amendment: Commissioners reviewed the following:

Richard Sigwarth, 18301, amend obligated funds from \$2,850 to \$2,175
Richard Sigwarth, 18301, amend estimated cost from \$3,800 to \$2,900

10-128 Motion made by McCullough to approve the cost share amendments. Motion seconded by Ostwinkle. Motion carried unanimously.

FARMS Certification/Costs Share Claim: Commissioners reviewed the following:

Jeff Heiderscheit, Rain Garden, \$2,445.91 cost share
Robert Schauer, Rain Garden, \$3,611.25 cost share
Richard Sigwarth, Tree/Shrub Establishment, \$2,175.00 cost share
Douglas Vorwald, Fencing System, \$664.05 cost share
Douglas Vorwald, Tree/Shrub Establishment, \$2,250.00 cost share

10-129 Motion made by McCullough to approve the Certification/Claims. Motion seconded by Ostwinkle. Motion carried unanimously.

FARMS/Cost Share Maintenance Agreements: Commissioners reviewed the following:

Richard Sigwarth, #18301, 4.5 ac tree planting
Jeff Heiderscheit, #19578, 290 sq ft rain garden
Robert Schauer, #20156, 321 sq ft rain garden
Douglas Vorwald, #13204, 47.5 rods fence
Douglas Vorwald, #13201, 5 acres tree planting

10-130 Motion made by McCullough to approve the Maintenance Agreements. Motion seconded by Ostwinkle. Motion carried unanimously.

1M/Finance:

- Quickbooks report was not available as Dupaco online banking is not available
- Agren Expense Voucher in the amount of \$1,500.00

10-131 Motion made by McCullough to approve the expense voucher. Motion seconded by Ostwinkle. Motion carried unanimously.

Upper Catfish Creek Watershed Project:

- Monthly Report reviewed
- City of Dubuque has put a request into their budget to fund a half-time urban conservationist. The City of Asbury has also been contacted. Dubuque County will be contacted.

10-132 Motion made by McCullough to approve the monthly report. Motion seconded by Ostwinkle. Motion carried unanimously.

Correspondence Received:

Soil Loss Concern – commissioners received an update from Mike Henderson regarding a recent visit to the Ed Horsefield property to view sedimentation that is accumulating on his property from a neighbor. Henderson will contact the neighbor to offer possible solutions.

Meeting Updates:

- None.

CRP Conservation Plans & Revisions: Commissioners reviewed 2 plans and/or revisions.

10-133 Motion made by Ostwinkle to approve the CRP CPO's. Motion seconded by McCullough. Motion carried unanimously.

Conservation Plan Approval: Commissioners reviewed 0 conservation plans and/or revisions.

NRCS Update:

- None

Treasurer's Report: Commissioners reviewed the following report:

'11 1M	\$	894.07	
District Savings	\$	13,633.83	(Quickbooks balance as of this date)
'11 1M Ledger	\$	894.07	(Sub Account of Savings - Excel ledger)
Contractor Meeting	\$	762.41	(Sub Account of Savings – Excel ledger)
District Payroll	\$	12,617.78	
Payroll – Earl	\$	0.30	
Payroll – MRBI	\$	23,378.07	
District Checking	\$	2,319.96	(Quickbooks balance as of this date)
Certificate of Deposit	\$	15,706.04	
WIRB	\$	3,993.50	(Quickbooks balance as of this date)
Upper Catfish Creek Watershed			
10 (includes payroll)	\$	152,705.70	(Ledger balance as of this date)

10-134 Motion made by Ostwinkle to approve the Treasurer's Report. Motion seconded by McCullough. Motion carried unanimously.

Being no further business to discuss, Wilgenbusch requested a motion to adjourn.

10-135 Motion made by Ostwinkle to adjourn the meeting. Motion seconded by McCullough. Motion carried unanimously.

The meeting adjourned at 6:43 p.m.

The next meeting will be held on Tuesday, December 7, 2010 at 6:00 p.m. at the Dubuque Soil & Water Conservation District office, Epworth, IA.

Melvin Wagonbrun 12/07/2010 Colleen Sullivan 11/4/10
Chairperson Date Secretary Date