

MINUTES OF THE DUBUQUE SOIL AND WATER
CONSERVATION DISTRICT COMMISSIONERS MEETING
EPWORTH, IOWA
May 11, 2010

Call Meeting to Order: The monthly meeting of the Dubuque Soil and Water Conservation District Commissioners was called to order by Chairperson Melvin Wilgenbusch at 6:12 p.m. at the Dubuque Soil & Water Conservation District, Epworth, Iowa on May 11, 2010. Those present included Staff: Theresa Weiss – District Conservationist, Colleen Siefken – State Secretary; Commissioners: Melvin Wilgenbusch, Jerry Ostwinkle, Dave Ruden, Jeff Reiter and Charles McCullough.

Adopt Agenda: With the addition of:

Farm Bill IX Report - \$0 spent
Farm Bill Employee

the agenda was approved as presented.

10-45 Motion made by McCullough to approve the agenda. Motion seconded by Ostwinkle. Motion carried unanimously.

Approval of Minutes of Last Meeting: Wilgenbusch called for a discussion of the April 13, 2010 meeting minutes.

10-46 Motion made by McCullough to approve the meeting minutes. Motion seconded by Ruden. Motion carried unanimously.

FARMS Program Summary: Current FARMS '10 Account information:

Program	Amount Paid	Obligated Amount	Available Balance
Cost Share	\$ 25,897.33	\$ 20,047.76	\$ 14,018.41
REAP F/NG	\$ 8,190.65	\$ 4,003.50	\$ 106.04
REAP P	\$ 3,390.65	\$ -886.50	\$ 9,796.04
UCCW Project			
<i>WSPF Funds</i>			
Grade Stabilization	\$ 158.10	\$ 3,072.00	\$ 158,019.90
Native Landscaping	\$ 0.00	\$ 0.00	\$ 563.00
Rain Garden	\$ 0.00	\$ 0.00	\$ 7,500.00
Soil Quality Rest.	\$ 0.00	\$ 0.00	\$ 7,500.00
Streambank Stab	\$ 0.00	\$ 3,114.00	\$ 3,636.00
TSI	\$ 0.00	\$ 0.00	\$ 6,000.00
Use Exclusion	\$ 0.00	\$ 0.00	\$ 1,370.00
<i>Water & Sediment</i>			
Control Structure	\$ 0.00	\$ 0.00	\$ 2,625.00
<i>319 Funds</i>			
Bio-Retention	\$ 1,781.25	\$ 0.00	\$ 0.00

Native Landscaping	\$ 375.00	\$ 0.00	\$ 0.00
Grade Stabilization	\$ 9,107.74	\$ -14,753.50	\$ 245.76
FRF			
Water & Sediment Control Structure	\$ 0.00	\$ 713.55	\$ 2,535.45

Cost Share Applications: Commissioners reviewed the following:

Voluntary

Gerald Conrad, #19479, 11.7 ac Summer Construction Incentive, \$2,340.00

FRF

None

REAP

Trappistine Nuns Inc., #19353, 5 acre tree/shrub establishment, \$2,250.00 cost share amount

UCCW

Jeff Heiderscheit, #19578, 2900 sq/ft, \$1,790.25 cost share amount

New Melleray Abbey, #18730, 1 Grade Stabilization Structure, \$26,514.00 cost share amount (25% UCCW - 50% EQIP)

Dubuque County Conservation Board, #19478, 20 acres timber stand improvement, \$2,400.00 cost share amount

10-47 Motion made by McCullough to approve the above listed applications. Motion seconded by Reiter. Ruden abstained from voting. Motion carried unanimously.

Cost Share Amendment: Commissioners reviewed the following:

Wilfred Lueken #18115, amend obligated funds from \$2,500 to \$2,765.07 AND amend estimated cost from \$5,000 to \$5,530.14.

Kenneth Steffen, #18546, amend estimated costs from \$13,000 to \$8,852.40 AND amend obligated funds from \$6,500 to \$4,426.20.

Elmer Oberbroeckling, #18545, amend obligated funds from \$875 to \$1,250.00 AND amend estimated costs from \$1,750 to \$2,500.00

Ronald Miller, #11777, amend completion date to 6/30/2010.

10-48 Motion made by Ostwinkle to approve the amendments. Motion seconded by Ruden. Motion carried unanimously.

FARMS Certification/Costs Share Claim: Commissioners reviewed the following:

Kenneth Steffen, #18546, \$3,980.70 cost share amount

Robert Lucas, #17568, \$650.55 cost share amount

Elmer Oberbroeckling, #18545, \$1,250.00 cost share amount

Ronald Reuter, #17582, \$1,624.04 cost share amount

10-49 Motion made by Ruden to approve the Certification/Claims. Motion seconded by McCullough. Motion carried unanimously.

FARMS/Cost Share Maintenance Agreements: Commissioners reviewed the following:

Robert Lucas, #17568, 1 water & sediment control structure
Ronald Reuter, #17582, 1 water & sediment control structure
Elmer Oberbroeckling, #18545, 500' terrace
Kenneth Steffen, #18546, 4,600' terrace

10-50 Motion made by Ostwinkle to approve the Maintenance Agreements. Motion seconded by Reiter. Motion carried unanimously.

1M/Finance:

- 1M Expense balance \$907.63
- Commissioners reviewed monthly Quickbooks report
- Payment of \$775 for NACD Dues
- \$100 Supplemental 1M Funds received

10-51 Motion made by Ostwinkle to approve Quickbooks Report. Motion seconded by McCullough. Motion carried unanimously.

10-52 Motion made by Ruden to pay the NACD dues. Motion seconded by McCullough. Motion carried unanimously.

Upper Catfish Creek Watershed Project:

- Administrative Claim in the amount of \$ 222.36
- Monthly Report
- Pay Increase – Siefken noted that Eric will be eligible for a 2% cost of living increase on 7/1/2010 and a 4.5% within grade increase effective 7/9/10.

10-53 Motion made by McCullough to approve the monthly report. Motion seconded by Ostwinkle. Motion carried unanimously.

10-54 Motion made by Ruden to approve both the Administrative Claim. Motion seconded by Oeiter. Motion carried unanimously.

10-55 Motion made by Ruden to approve the upcoming pay increase for Eric. Motion seconded by McCullough. Motion carried unanimously.

Correspondence Received:

- Agren Toolshed Purchase

- Fall Regional Commissioner meeting and Annual Commissioner Conference to be merged into one meeting. Dates – September 8 & 9.
- Farm Bill IX May 15th report - \$0.00 funds expended.
- 21 State Secretaries to take early retirement effective June 24th – this will directly affect 42 offices as secretaries’ work to keep those vacant offices operational. Siefken will be assisting Delaware county.

10-56 Motion made by Reiter to approve the purchase of Agren Toolshed. Motion seconded by Ruden. Motion carried unanimously.

10-57 Motion made by McCullough to approve the Farm Bill IX report. Motion seconded by Ruden. Motion carried unanimously.

Farm Bill IX Employee: The District advertised the current position through the Iowa Workforce Development office. Michelle Thole was the only applicant and she heard about the position from an NRCS employee.

10-58 Motion made by McCullough to approve the hiring of Michelle. Motion seconded by Ostwinkle. Motion carried unanimously.

Meeting Updates:

- None

CRP Conservation Plans & Revisions: Commissioners reviewed 1 plans and/or revisions.

10-59 Motion made by Reiter to approve the CRP plans and revisions. Motion seconded by McCullough. Motion carried unanimously.

Conservation Plan Approval: Commissioners reviewed 4 conservation plans and/or revisions.

10-60 Motion made by Reiter to approve the Conservation Plans. Motion seconded by McCullough. Motion carried unanimously.

NRCS Update:

- MRBI (Mississippi River Basin Healthy Watershed Initiative) –Dubuque/Delaware County in cooperation with Tom Miller of the Limestones Bluff RC&D did submit the proposal by the 5/3/10 deadline. We are awaiting word on funded proposals.

Treasurer's Report: Commissioners reviewed the following report:

'10 1M	\$	907.63	
District Savings	\$	16,367.84	(Quickbooks balance as of this date)
'09 1M Ledger	\$	907.63	(Sub Account of Savings - Excel ledger)
Contractor Meeting	\$	762.41	(Sub Account of Savings – Excel ledger)

