

MINUTES OF THE DUBUQUE SOIL AND WATER
CONSERVATION DISTRICT COMMISSIONERS MEETING
EPWORTH, IOWA
September 6, 2011

Call Meeting to Order: The monthly meeting of the Dubuque Soil and Water Conservation District Commissioners was called to order by Chairperson Melvin Wilgenbusch at 7:00 p.m. at the Swiss Valley Nature Center, Peosta, Iowa on September 6, 2011. Those present included Staff: Theresa Weiss – District Conservationist, Alissa Wolf – District Employee, Matthew Welsh – MRBI Coordinator; Commissioners: Melvin Wilgenbusch, Jerry Ostwinkle, Dave Ruden, and Jeff Reiter; Guest: Tom Fuller, Pheasants Forever.

Adopt Agenda: Being no additions or changes the agenda was approved as presented.

11-91 Motion made by Ostwinkle to approve the agenda with the above additions. Motion seconded by Reiter. Motion carried unanimously.

Approval of Minutes of Last Meeting: Wilgenbusch called for a discussion of the August 2, 2011 meeting minutes.

11-92 Motion made by Ruden to approve the meeting minutes. Motion seconded by Ostwinkle. Motion carried unanimously.

Guest Speaker, Tom Fuller – Pheasants Forever: Tom discussed the new Farm Bill Wildlife Biologist position and the SWCD's sponsoring of the position. No commitment was made at this time by the SWCD.

FARMS Program Summary: Current FARMS '12 Account information:

Program	Balance	Program	Balance
Cost Share	\$ 52,549.16	REAP F/NG	\$ 2,476.38
		REAP P	\$ 7,429.14
UCCW Project			
<i>WSPF Funds</i>			
Rain Garden	\$ 1,041.46		

Cost Share Applications: Commissioners reviewed the following:

Voluntary

Robert Lucas, #27348, Terrace, \$328.00

Robert Lucas, #27349, Water & Sediment Control Basin, \$292.08

REAP

None

11-93 Motion made by Ruden to approve the meeting minutes. Motion seconded by Ostwinkle. Motion carried unanimously.

Cost Share Amendment: Commissioners reviewed the following:

Patrice Cook, #19600, completion date to 9/30/11
Robert Schauer, #25067, completion date to 9/30/11
Michael Kintzle, #26251, Estimated cost from \$3,500 to \$1079.00
Michael Kintzle, #26251, Original Information from \$1,750.00 to \$539.50
Jeffrey Hammel, #26052, Estimated cost from \$9,540.00 to \$9,985.00
Jeffrey Hammel, #26052, Obligated cost from \$4,770.00 to \$4,992.50

11-94 Motion made by Reiter to approve the cost share amendments. Motion seconded by Ruden. Motion carried unanimously.

FARMS Certification/Cost Share Claim: Commissioners reviewed the following:

Patrice Cook, #25067, \$4,365.00 cost share amt.
Mark Quade, #25526, \$6,290.81 cost share amt.

11-95 Motion made by Ruden to approve the claims. Motion seconded by Ostwinkle. Motion carried unanimously.

FARMS/Cost Share Maintenance Agreements: Commissioners reviewed the following:

Patrice Cook, #25067, 388 sq ft Rain Garden
Mark Quade, #25526, 2 Water & Sediment Control Structure

11-96 Motion made by Reiter to approve the cost share maintenance agreements. Motion seconded by Ruden. Motion carried unanimously.

IM/Finance:

- FY '12 - \$2,000 to be received
- Quickbooks report (July, August) was reviewed by board.

11-97 Motion made by Ruden to approve the Quickbooks report as presented. Motion seconded by Ostwinkle. Motion carried unanimously.

Letter to East Central Intergovernmental Association:

- Schmechel presented a letter of clarification regarding costs associated with Comprehensive Smart Plan scope.

11-98 Motion made by Ostwinkle to approve the letter contents. Motion seconded by Reiter. Motion carried unanimously.

Correspondence Received:

- Payment of CDI Dues

- REAP Assembly – 9/27 in Maquoketa

11-99 Motion made by Ostwinkle to approve the payment of the dues. Motion seconded by Ruden. Motion carried unanimously.

Meeting Updates:

- None.

CRP Conservation Plans & Revisions: Commissioners reviewed 15 plans and/or revisions.

11-100 Motion made by Ruden to approve the CRP CPO's. Motion seconded by Ostwinkle. Motion carried unanimously.

Conservation Plan Approval: Commissioners reviewed 15 conservation plans and/or revisions.

11-101 Motion made by Ruden to approve the conservation plans. Motion seconded by Ostwinkle. Motion carried unanimously.

NRCS Update:

Treasurer's Report: Not available for meeting:

'11 1M	\$	2,000.00
District Savings	\$	20,487.49 (Quickbooks balance as of this date)
'11 1M Ledger	\$	2,000.00(Sub Account of Savings - Excel ledger)
Contractor Meeting	\$	489.88(Sub Account of Savings – Excel ledger)
District Payroll	\$	60,585.64
FB XI Payroll	\$	4,084.85
Payroll – MRBI.....	\$	28,157.61
District Checking	\$	781.08 (Quickbooks balance as of this date)
Certificate of Deposit	\$	15,964.54
WIRB	\$	4,006.42(Quickbooks balance as of this date)
'12 Upper Catfish Creek Watershed	\$	37,319.00 (Ledger balance as of this date)

Being no further business to discuss, Wilgenbusch requested a motion to adjourn.

11-102 Motion made by Ostwinkle to adjourn the meeting. Motion seconded by Ruden. Motion carried unanimously.

The meeting adjourned at 8:05 p.m.

The next meeting will be held on Tuesday, October 4, 2011 at 6:00 p.m. at the Dubuque Soil & Water Conservation District office, Epworth, Iowa.




Chairperson Date Secretary Date